

Frequently Asked Questions

We have a Student Management System (SMS). Do we have to use TWA to complete our Ngā Whanaketanga Rumaki Māori report for the ministry?

Yes, at this stage you will need to use TWA to record final OTJs and submit your NAG2A report. The Ministry is currently working with SMS providers to ensure that OTJ and the NAG2A report can be completed from within the SMS.

Our SMS indicates it is currently unable to support importing TWA data. What does this mean?

The Ministry is currently working with SMS providers to ensure that OTJs and the NAG2A report can be completed from within the SMS. Please note that at this stage you will need to use TWA to submit your NAG2A report.

Are we able to import existing OTJ data collated ourselves using our school developed tool?

No, you will need to manually enter your data and commentary into TWA.

We do not have all the data to be able to complete the NAG2A report. What do we do?

The general rule is that each student must have an OTJ for each strand that you are reporting against. Either all students have an OTJ for a particular strand or none have an OTJ. Once you have logged into TWA, there is a box titled NA next to student strands. If you do not have data for that particular strand you can select this box. Please note that you will need to explain why there is no data i.e. If student achievement is being reported on through National Standards then you will need to explain this in the NAG2Ab section.

The date for an OTJ entered doesn't match the date it was made. Why is this?

When you log into TWA, the OTJ tab currently defaults to either the last session, or last date entered i.e. If you enter a student OTJ on the 5th of March, but the date field indicated the 3rd of February, the OTJ will be recorded as at the 3rd of February.

You will need to delete this entry and manually change the data in the date field of the OTJ entry confirmation box to the correct date.

Are we able to enter an OTJ from the last reporting cycle if we are in the next cycle?

No, you can only enter prior OTJs if they fall within the current reporting cycle.

Will students be identified in the NAG2A template?

No, students will not be identified in this template or the final report. Privacy rules will be applied to final data to ensure student privacy is kept.

Who has access to the data?

A copy of the Ngā Whanaketanga Rumaki Māori NAG2A report will be sent to the regional Ministry office in your area along with your other planning and reporting documentation.

The school level data supplied in your Ngā Whanaketanga Rumaki Māori NAG2A report will be privatised by Ministry data analysts in preparation for publication on the Ministry Education Counts site. You can find your schools' previous years information at

<http://www.educationcounts.govt.nz/find-school>

Do we have to use this tool?

It is not mandatory for kura to use the Te Waharoa Ararau ā-Kura component however kura must use the mandated template Te Waharoa Ararau ā-Motu to report aggregated data to the Ministry as outlined in the NAG guidelines.

Can we save our information and then come back to it at a later point?

Yes, you can save drafts of the report and return to that draft when needed.